



The Institution of Engineers (India)



AN ISO 9001 : 2008 CERTIFIED ORGANISATION
(Established - 1920, Incorporated by Royal Charter, London - 1935)

TRIPURA STATE CENTRE

[Estd. 2008 (TSC). 1991 (ALC)]

Pandit Nehru Complex (Near Tripura Housing Board), Gurkhabasti
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No.IEI/TSC/GEN-ADMN/2021-22/ 741-43

Date: 17.12.2021

MEMORANDUM

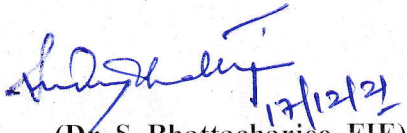
Subject: Working Hour of the Office of The Institution of Engineers (India), Tripura State Centre.

This is for general information of all concerned that the Working Hour of the Office of IEI, Tripura State Centre is 01.00 PM to 08.00 PM on every working day. During this time, the Staff are available for any information / queries by the Corporate Members or other interested persons.

However, the Office is remained open from 12.00 Noon to 08.00 PM on every working day and in case of necessity, the Office is also remained open on holiday for specified period on the basis of requirement, so that the interaction with the members can be made during this period and also it is required to facilitate for organizing programme successfully.

Accordingly, the Office bearers of the Centre are also remained present in the Office as per roster system on working days from 01.00 PM to 02.00 PM and 06.00 PM to 07.00 PM. The Chairman of the Centre is also available in the Office from 12.30 PM to 02.00 PM and 06.00 PM to 07.30 PM on every working day to attend the Office as well as to attend the query of the members and interested persons.

All Corporate Members are most welcome to come to the Office for any information / queries which will help the Centre to run the activity properly.


(Dr. S. Bhattacharjee, FIE)
Honorary Secretary
IEI, Tripura State Centre

Copy to:

1. The Chairman, IEI, Tripura State Centre.
2. All State Committee Members, IEI, Tripura State Centre.
3. All Corporate Members, IEI, Tripura State Centre.

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